



**Municipality of Middlesex Centre  
By-Law 2025-088**

**Being a by-law to establish various fees and charges for services provided by the municipality of Middlesex Centre (“Fees and Charges By-law” or “Fee By-law”)**

**WHEREAS** Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

**AND WHEREAS** Section 9 of the Municipal Act, 2001, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 10(1) of the Municipal Act, 2001, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**AND WHEREAS** Section 10(2) of the Municipal Act, 2001, provides that a municipality may pass by-laws respecting: in paragraph 7, Services and things that the municipality is authorized to provide under subsection (1);

**AND WHEREAS** pursuant to By-Law 2010-080 public notice has been provided with respect to the intent to pass new fees and charges;

**AND WHEREAS** Section 391(1) of the Municipal Act, 2001 provides that a municipality may impose fees or charges on persons:

- (a) for services and activities provided or done by or on behalf of it;
- (b) for costs payable by it for services and activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control;

**AND WHEREAS** Section 69 of the Planning Act, R.S.O. 1990, c.P.13, as amended, provides that council of a municipality may by by-law, establish a tariff of fees for the processing of applications made in respect of planning matters;

**AND WHEREAS** Section 7 of the Building Code Act, S.O. 1992 c.23, as amended, permits the council of a municipality to pass by-laws to require the payment on fees on applications for and on the issuance of permits and prescribing the amounts thereof;

**AND WHEREAS** it is deemed expedient to pass this by-law;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Middlesex Centre enacts as follows:

1. Fees and charges imposed in accordance to the attached:
  - Schedule A – Administration
  - Schedule B – Building & By-law
  - Schedule C – Fire Services
  - Schedule D – Public Works & Eng
  - Schedule E – Planning
  - Schedule F – Community Services
2. The fees and charges established by this by-law shall be due and payable in full without discount by cheque or cash at the time of submitting an application or prior to the request for service.

- 3. Fees or charges imposed by this by-law that are unpaid as required by this by-law are subject to an additional penalty charge calculated at 1.25% per month or any part thereof.
- 4. Fees and charges listed in this by-law and imposed on a person or party, constitute a debt of the person or the party to The Municipality of Middlesex Centre. Where there is statutory authority to do so, the Treasurer may add fees and charges imposed by this by-law to the tax roll for the property in the same manner as municipal taxes.
- 5. Fees and charges listed in this by-law are subject to applicable taxes where applicable.
- 6. That By-Law 2024-094 and By-Law 2025-060 are hereby repealed.
- 7. This by-law shall come in force and take effect on January 1, 2026.

**PASSED AND ENACTED** this 19th day of November, 2025.

*Original Signed*

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Aina DeViet, Mayor

*Original Signed*

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Brianna Hammer-Keidel, Municipal Clerk

## Schedule A - Administration

Item	Description of Charge	Fee Amount (2026)
<b>Finance Administration Fees</b>		
1.1	Penalty on Outstanding Taxes	1.25%/ month
1.2	Interest on Tax Arrears	1.25%/ month
1.3	Interest on Special Charges	1.25%/ month
1.4	Interest on Accounts Receivable	1.25%/ month
1.5	Late payment charge on Water Accounts Receivable	5%
1.6	Tax Certificate	\$60.00
1.7	Tax Certificate - Rush	\$85.00
1.8	Copy of Tax Bill	\$15.00
1.9	Tax Registration	All direct costs plus 10%
1.10	Tax Registration Extension Agreement Fee	\$100.00
1.11	Tax Sale Administration Fee	\$750.00
1.12	Tax Sale Package	\$25.00
1.13	New Tax Account/Ownership Change	\$50.00
1.14	Statement Fee	\$5.00
1.15	Transfer of Payment Fee	\$5.00 per transfer after the first transfer
1.16	Payment Returned Fee	\$50.00
1.17	Water Certificate	\$25.00
1.18	Mortgage Administration Fee	\$5.00 per account per bill
1.19	Additional Copy of Invoice and supporting documentation issued	\$5.00/invoice
1.20	Additional Copy of Water Bill	\$5.00/bill
1.21	Administration Fee: Transfer unpaid accounts to Taxes	\$30.00
1.22	Administration Fee for Cost Recovery Billing, includes third-party invoices and internal professional and employees fees billed	cost of invoice plus 10% administration fee (maximum of \$100.00 on the 10% administration fee)
1.23	Administration Fee for Debentures	\$100.00
1.24	Paymentus (Credit Card Processing)	All direct costs
<b>SERVICES OF THE CLERK</b>		
2.1	Commissioner of Oath Services	\$30.00
2.2	Freedom of Information Requests	Per MFIPPA Reg.: \$5.00 + \$7.50 per 15 minutes of search/preparation time. 0.20 per photocopy page. \$10 per USB/CDROM (Subject to change at any time if reg. changes.)
2.3	Civil Marriage Ceremonies	\$325.00
2.4	Marriage Licence	\$150.00
2.5	Civil Marriage Ceremony Witness	\$25.00 each
2.6	Civil Marriage Ceremony Deposit	\$50.00
2.7	Civil Marriage Ceremony – Renewal of Vows	\$50.00
2.8	Civil Ceremony Package - Licence & Ceremony Only	\$450.00
2.9	Civil Ceremony Package - Licence, Ceremony, and Witnesses	\$475.00
<b>STAFF WAGE RECOVERY</b>		
3.1	Staff Wage Recovery - During Business Hours	All staff are charged out at fully loaded rates, plus a 5% administration fee.
3.2	Staff Wage Recovery - Outside of Business Hours	All staff are charged out at 1.5 times fully loaded rates, plus a 5% administration fee.

## Schedule A - Administration

Item	Description of Charge	Fee Amount (2026)
	<b>CEMETERIES</b>	
	<b>Campbell Cemetery</b>	
4.1	Campbell Plot	\$600.00
4.2	Campbell Plot - Perpetual Care Payment	\$400.00
4.3	Campbell Monument Small Size	\$200.00
4.4	Campbell Monument Large Size	\$400.00
4.5	Flat Marker	\$100.00
4.6	Burial Permit	\$20.00
	<b>MUNICIPALLY SIGNIFICANT EVENT</b>	
5.1	Designation of a Municipally Significant Event	\$25.00
	<b>LOTTERY</b>	
6.1	Lottery Licence	3% of Total Prize Value
	<b>SALE OF MUNICIPAL MATERIALS</b>	
7.1	Pin	\$5.00
7.2	County Map	\$3.00
7.3	Municipal Flag	\$50.00
	<b>OTHER</b>	
8.1	Oakmont Gardens Landscape Island Fee Lots 6 to 23 inclusive Registered Plan 33M-434	costs billed annually as incurred
8.2	RZone Decision Appeal Fee	\$200.00

## Schedule B - Building & By-law

Item	Description of Charge	Fee Amount (2026)
<b>PERMITS</b>		
1.1	Group 'C' – Low Density Residential -- (single family dwelling)	\$3,655.00/dwelling unit up to 2,000 ft <sup>2</sup> - plus \$1.00/ft <sup>2</sup> over 2,000 ft <sup>2</sup>
1.2	Group 'C' – Multiple Residential -- (apartment, condo, semi)	\$3,655.00/dwelling unit up to 2,000 ft <sup>2</sup> - plus \$1.00/ft <sup>2</sup> over 2,000 ft <sup>2</sup>
1.3	Group 'C' – Residential – Major alterations, additions of > 50 percent increase	\$2,850.00/dwelling unit up to 2,000 ft <sup>2</sup> - plus \$1.00/ft <sup>2</sup> over 2,000 ft <sup>2</sup>
1.4	Group 'C' – Garage, carport, accessory building, porch, minor alterations, additions (< 50 percent increase) retrofits, wood	\$420.00 up to 500 ft <sup>2</sup> - plus \$1.00/ft <sup>2</sup> over 500 ft <sup>2</sup>
1.5	Group 'A', 'B', 'D', 'E', 'F' – New Construction	\$5,845.00 up to 3,500 ft <sup>2</sup> - plus \$1.08/ft <sup>2</sup> over 3,500 ft <sup>2</sup> up to 20,000
1.6	Group 'A', 'B', 'D', 'E', 'F' – Major alterations and additions (≥ \$100,000.00 construction value)	\$5,845.00 up to 3,500 ft <sup>2</sup> - plus \$1.08/ft <sup>2</sup> over 3,500 ft <sup>2</sup> up to 20,000
1.7	Group 'A', 'B', 'D', 'E', 'F' – Minor additions, alterations, -- retrofit, interior finishes, mechanical stand alone	\$1,080.00 up to 1,500 ft <sup>2</sup> - plus \$0.25/ft <sup>2</sup> over 1,500 ft <sup>2</sup>
1.8	Farm Buildings – New construction, -- major alterations and additions > 6,456 ft <sup>2</sup>	\$2,450.00 up to 6,456 ft <sup>2</sup> - plus \$0.25/ft <sup>2</sup> over 6,456 ft <sup>2</sup> up to 30,000
1.9	Farm Buildings – New construction, -- major alterations and additions (3200- 6,456 ft <sup>2</sup> )	\$1,080.00 up to 4,800 ft <sup>2</sup> - \$0.25/ft <sup>2</sup> over 4,800 ft <sup>2</sup>
1.10	Farm Buildings – New construction, -- major alterations and additions <3200 ft <sup>2</sup>	\$420.00 up to 1,500 ft <sup>2</sup> - plus \$0.25/ft <sup>2</sup> over 1,500 ft <sup>2</sup>
<b>OTHER TYPES OF PERMITS</b>		
2.1	Septic Systems	420.00 flat fee – minor repair \$840.00 flat fee – full system
2.2	Communication tower/facility, wind turbine	\$1,155.00 flat fee
2.3	Moving buildings in Municipality	\$110.00 plus direct cost -- (\$5,000.00 deposit)
2.4	Roadside sign permit	\$420.00
2.5	Conditional or Premature Building Permits -- (model home/no connects) -- (Administration charge only)	\$420.00 flat fee
2.6	Demolition, Stand Alone Plumbing, Residential Decks, Basement Finishes, or Swimming Pool Permits	\$420.00 flat fee or \$1.00/sf for basement finishes of new homes still under construction
2.7	Change of Use	\$770.00 flat fee
2.8	School and Similar Portables	\$980.00 flat fee
2.9	Mobile Homes and Park Model Trailers	\$770.00 flat fee
2.10	Tents or Similar Temporary Structures	\$420.00 flat fee
2.11	Building – Re-Inspections	\$215.00 per inspection -- (after three original inspections)
2.12	Security deposit in Residential "R" Zones (e.g. Assumed roads)	\$2,500.00
2.13	Municipal Address Signs with Post	\$110.00 (sign \$60.00 post \$50.00)
2.14	Renew Permits Greater than Two Years Fee	\$200.00
2.15	Renew Permits Greater than Three Years Fee	\$350.00
2.16	Renew Permits Greater than Four Years Fee	\$500.00
2.17	Solar Panels Roof Top	\$420.00 flat fee
2.18	Bunker silos, Manure storage, Grain bins	\$575.00 per unit
2.19	Plan Revision Fee	10% of building permit fee
2.20	Application Fee	\$25.00 per application
2.21	Abandoned Permit Fee	\$100.00
2.22	Copy of Electronic Drawing Fee	\$25.00

Unless otherwise noted, prices are exclusive of HST.

HST will be added as per CRA guidelines.

Fees and Charges By-law 2026 - Schedules

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## Schedule B - Building & By-law

Item	Description of Charge	Fee Amount (2026)
	<b>PLUMBING</b>	
	<b>Permit and Inspection:</b>	
3.1	Water connection	\$70.00
3.2	Sanitary building sewer connection	\$70.00
3.3	Storm building sewer connection	\$70.00
3.4	On-site Services (Private Sewer, Water and Storm collection and distribution)	Cost of third party review -- plus \$110.00 per service
3.5	Construction Water, per permit	\$150.00
	<b>BY-LAW ENFORCEMENT</b>	
4.1	Application for Exemption from Noise By-law	\$150.00
4.2	Provide copy of building permit or related information to -- individual other than property owner	\$25.00
4.3	Municipal Concurrence Report -- Telecommunication Towers	\$1,145.00
4.4	First Non-compliance Fee - Follow up By-law enforcement inspections finding continued non-compliance	\$150.00
4.5	Second Non-compliance Fee - Follow up By-law enforcement inspections finding continued non-compliance - following first non-compliance fee	\$250.00
4.6	Third Non-compliance Fee - Follow up By-law enforcement inspections finding continued non-compliance - following second non-compliance fee	\$500.00
4.7	Consideration of Resolution to support applications to Ontario Power Authority	\$500.00
	<b>PROPERTY STANDARDS</b>	
5.1	Corporate Search	\$40.00
5.2	Title Search	\$40.00
5.3	Property Standards Order - Registration on Title	\$125.00
5.4	Property Standards Order - De-registration on Title	\$125.00
5.5	Appeal to Property Standards Committee	\$200.00
5.6	Inspection - Building/By-law Enforcement - where not covered in this by-law	\$75.00/hour plus mileage
5.7	Liquor Licence Application	\$125.00
5.8	Pool Compliance Inspection Fee	\$100.00
5.9	File Search regarding Private Sewage Systems	\$100.00
5.10	Municipal Authorized Contractor	\$75.00 plus contractor costs
	<b>ANIMAL CONTROL</b>	
6.1	Dangerous Dog Registration	\$75.00 per dog
6.2	Fail to notify of deceased or relocated	\$25.00
6.3	Mail dog tag	\$0.00
6.4	Replacement tag	\$10.00 per dog
6.5	Veterinarian	Cost Plus 15%
6.6	Impounding Fees	Cost Plus 15%
6.7	Dangerous Dog Appeal	\$500.00
	<b>KENNEL</b>	
7.1	Kennel Licence (new)	\$500.00
7.2	Kennel Licence (renewal)	\$350.00
	<b>REFRESHMENT VEHICLES AND PRODUCE STANDS</b>	
8.1	Refreshment Vehicle Licence (per calendar year)	\$1,000.00
8.2	Refreshment Vehicle Special Event Licence	\$50.00 per vehicle
8.3	Produce Stand Licence	\$50.00 per calendar year
8.4	Appeal of Refused, Suspended or Revoked Licence	\$200.00

Unless otherwise noted, prices are exclusive of HST.  
HST will be added as per CRA guidelines.

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# Schedule B - Building & By-law

Item	Description of Charge	Fee Amount (2026)
For Information:		
Occupancies as Per Ontario Building Code		
#	Group	
1	Group 'C' - Residential	
2	Group 'A' - Assembly Occupancy (Churches, arenas, theatres, etc.)	
3	Group 'B' - Care & Detention Occupancy (Jails, hospitals)	
4	Group 'D' - Business & Personal Service Occupancy (Banks, etc.)	
5	Group 'E' - Mercantile Occupancy (stores)	
6	Group 'F' - Industrial Occupancy	
7	Farm Buildings	

## Schedule C - Fire Services

Item	Description of Charge	Fee Amount (2026)
	<b>FALSE ALARM RESPONSE</b>	
1.1	False Alarm Response	\$500.00 after two similar responses within one year, with an additional \$500.00 for each subsequent response. \$1,000.00 after three dissimilar responses within one year, with \$1,000.00 charged for each additional dissimilar response
	<b>PUBLIC ROADWAY RESPONSE (NON-MUNICIPAL RESIDENTS)</b>	
2.1	First hour	Current MTO Rates
2.2	Every ½ hour thereafter	1/2 MTO Rates
2.3	Additional expenses – to retain a private contractor and/or rent special equipment in order to preserve property or evidence	Actual cost of equipment and services
2.4	Administrative Fee for Report Search	\$30.00
	<b>OPEN BURN VIOLATIONS</b>	
3.1	First Offence	\$500.00
3.2	Second Offence and Subsequent Offences	\$750.00
3.3	Additional expenses – to retain a private contractor and/or rent special equipment in order to preserve property or evidence	Actual cost of equipment and services
	<b>FIRE INVESTIGATIONS</b>	
4.1	Additional expenses – to retain a private contractor and/or rent special equipment in order to preserve property or evidence	Actual cost of equipment and services
	<b>FIRE FILE SEARCH</b>	
5.1	Documentation Requests	\$150.00/per report
	<b>FIREWORKS</b>	
6.1	High Hazard Fireworks Permit	\$250.00
6.2	Application for Low Hazard Fireworks Exemption	\$100.00
6.3	Application for High Hazard Fireworks Exemption	\$300.00
6.4	High Hazard Permit Application Review	\$50.00 for each additional review
	<b>FIRE RESPONSE FEE</b>	
7.1	Indemnification Technology	i) Current MTO rate per vehicle and personnel/hour plus any costs incurred to MCFS for each and every call ii) Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative
	<b>PROPANE</b>	
8.1	Risk & Safety Management Plan Review (RSMP)	
	- Level One RSMP (Initial review and onsite Inspection)	\$200.00
	- Level Two RSMP (Initial review and onsite Inspection)	\$400.00
8.2	Risk & Safety Management Plan Annual Review (RSMP)	\$200.00



## Schedule D - Public Works & Eng

Item	Description of Charge	Fee Amount (2026)
	<b>WATER AND SERVICES</b>	
1.1	Service Disconnection Charge during regular business hours	\$35.00
1.2	Service Reconnection Charge during regular business hours	\$35.00
1.3	Service Disconnection Charge after business hours	\$95.00
1.4	Service Reconnection Charge after business hours	\$95.00
1.5	Security Wire Reinstallation Fee	\$60.00
1.6	Meter Verification Reading	\$70.00
1.7	Third-party Meter testing of Meter of < 25 mm	\$440.00
1.8	Third-party Meter testing of Meter of > 25 mm	\$715.00
1.9	Meter appointment fee – no show/requirements not met	\$60.00
1.10	Replace Meter at Request of Customer	
1.11	- 5/8 and 3/4 inch Meter	\$520.00
1.12	- 1 inch Meter	\$620.00
1.13	- 1 1/2 inch Meter	\$1,000.00
1.14	- 2 inch Meter	\$1,600.00
1.15	- 4 inch Meter	\$5,000.00
1.16	Water Meter Pit Installation (excluding restoration costs)	\$6,000.00
1.17	Minimum service call charge	\$70.00
1.18	Tap Watermain 50mm or less	\$340.00
1.19	Application Fee for Municipal Approval of New Watermains	\$500.00
1.20	Application Fee for Municipal Approval of New Sanitary or Storm Sewer Extensions (Consolidated Linear Infrastructure Environmental Compliance Approval (CLI ECA) Amendment)	\$600.00
1.21	Application Fee for Municipal Approval of New Stormwater Management Facility (Consolidated Linear Infrastructure Environmental Compliance Approval (CLI ECA) Amendment)	\$600.00
1.22	Application Fee – Water Service Connection	\$300.00 per service connection
1.23	Application Fee – Wastewater Service Connection	\$300.00 per service connection
1.24	Application Fee – Stormwater Service Connection	\$300.00 per service connection
	<b>ROADS AND DEVELOPMENT</b>	
2.1	Electric Vehicle Charging Stations	\$3.00/hour
2.2	Entrance Permit	\$300.00
2.3	Entrance Security Deposit if Contracted	\$2,500.00 minimum
2.4	Road Occupancy Permit	\$175.00
2.5	Road Occupancy Permit Re-inspection Fee	\$175.00
2.6	Road Occupancy Security Deposit	\$2,500.00 minimum
2.7	Annual Road User Fee for Approved Manure Pipeline	\$250.00
2.8	Site Alteration Permit	\$500.00
2.9	Site Alteration Permit Security Deposit (cut/fill < 500m3)	\$2,500.00 minimum
2.10	Site Alteration Permit Security Deposit (cut/fill > 500m3)	Greater of \$10,000.00 or calculated value of the work.
2.11	Winter Maintenance of Unassumed Roads	\$124.00/km
2.12	Roadway Degradation Fee – surface treated roads	\$10.00/square meter
2.13	Roadway Degradation Fee – gravel roads	\$5.00/square meter
2.14	Roadway Degradation Fee – asphalt roads	\$14.00/square meter for Pavement Condition Index (PCI) equal to or less than 50, \$25/square meter for PCI greater than 50 but less than 80, \$35.00/square meter PCI equal to or greater than 80, as identified in the Road Needs Study.

## Schedule D - Public Works & Eng

Item	Description of Charge	Fee Amount (2026)
2.15	Curb Cuts	\$15.00 per linear meter
2.16	Sidewalk Cuts	\$15.00 per linear meter
2.17	Encroachment Agreement Application Fee	\$150.00
2.18	Encroachment Agreement Registration Fee	\$170.00
2.19	Annual Encroachment Agreement Fee	\$15.00 per square meter
2.20	Moving Permit Fee	\$75.00
2.21	Moving Permit Minimum Security Deposit	\$1,500.00
2.22	Property Information Request	\$50.00
2.23	Sale of Municipal Sand	9.90 per tonne
	<b>PROVISION OF HOURLY MUNICIPAL EQUIPMENT AND STAFF SERVICES</b>	<i>(Prices in this category are per hour. In addition, staff recovery wages are charged - see Schedule A.)</i>
3.1	Tri-axle Truck	\$90.00
3.2	Three Quarter Ton Truck	\$40.00
3.3	Roller	\$75.00
3.4	Chip Spreader	\$110.00
3.5	Excavator	\$100.00
3.6	Bucket Truck	\$75.00
3.7	Chipper	\$60.00
3.8	Stump Grinder	\$100.00
3.9	Road Closure Trailer	\$30.00
3.10	Grader	\$110.00
3.11	Loader	\$100.00
3.12	Tandem Truck	\$80.00
3.13	Bulldozer	\$90.00
3.14	Single Axle Truck	\$60.00
3.15	Guiderail Mower and/or Roadside Grass Mower	\$25.00
3.16	Road Widener	\$100.00
3.17	Stacker	\$30.00
3.18	Tractor	\$50.00
3.19	Backhoe	\$75.00
3.20	Half Ton Truck	\$30.00
3.21	One Ton Truck	\$50.00
3.22	Waterworks Service Truck	\$50.00
3.23	Overhead on outside contracts or quotations not including area municipalities	5%
3.24	Cost recovery for damages to public property caused during a collision or any other incident	Actual cost
	<b>WASTE MANAGEMENT</b>	
4.1	Enviro Depots Disposal Fees	\$25.00/ car minimum load
		\$50.00/ SUV/van/trailer min. load
		\$70.00/pick up/single axle load
		\$35.00 appliances containing refrigerant
		\$2.00/bag of residential garbage
4.2	Wheelie Bin - additional charges	All direct fees + 10 %
4.3	Annual Service Fee for Waste Bin	
	a) Small	\$132.00
	b) Medium	\$246.00
	c) Large	\$358.00

## Schedule D - Public Works & Eng

Item	Description of Charge	Fee Amount (2026)
	<b>TREE REMOVAL</b>	
5.1	Tree Removal	\$35.00 per 1cm of DBH (diameter at breast height)
	<b>ELMHURST STREET AND PARKLAND PLACE</b>	
6.1	Water Curb Stop Charge	\$2,362.00
6.2	Wastewater Curb Stop Charge	\$2,645.00
6.3	Stormwater Curb Stop Charge	\$2,757.00

## Schedule E - Planning

Item	Description of Charge	Fee Amount (2026)
	<b>PLANNING APPLICATIONS</b>	
1.1	Pre-Application Consultation for Official Plan, Zoning Bylaw Amendments and Plan of Subdivision	\$300.00 (to be deducted from future application fees)
1.2	Official Plan Amendment	\$4,320.00
1.3	Official Plan Amendment Requesting Extension or Modification to Settlement Area Boundary	\$6,500.00
1.4	Zoning By-law Amendment	\$3,300.00
1.5	Removal of Holding Symbol	\$750.00
1.6	Temporary Use Zoning By-law Amendment	\$1,200.00
1.7	Renewal of Temporary Use By-law	\$750.00
1.8	Draft Plan of Subdivision or Condominium	\$4,825.00
1.9	Phased Subdivision Agreements	\$1,000 for each phase after initial phase
1.10	Amendment to Subdivision or Condominium Agreement	\$750.00
1.11	Redline Amendment for Subdivision or Condominium	\$1,000.00 (major) \$500.00 (minor)
1.12	Part Lot Control Exemption	\$700.00
1.13	Consent Application	\$1,900.00 for the first consent and \$850.00 for each additional concurrent application on the same lot
1.14	Certificate of Consent (stamping of deed)	\$300.00 for the first consent and \$200.00 for each additional concurrent certificate on the same lot
1.15	Amendment to Conditions of Consent	\$1,000.00
1.16	Certificate of Cancellation of Consent	\$200.00
1.17	Minor Variance Application (including but not limited to expansion of a legal non-conforming use)	\$1,300.00
1.18	Recirculation Fee (Significant Revisions to Application, or Lapse of 1 year from submission of application)	\$500.00
1.19	Site Plan Approval	\$2,000.00
1.20	Amendment to a Site Plan Agreement	\$1,000.00
	<b>CASH-IN-LIEU OF PARKLAND DEDICATION</b>	
2.1	Subdivision/Condominium	Per Planning Act (with appraisal if necessary)
2.2	Commercial / Industrial Consents	\$2,000.00 per lot created
2.3	Residential Consents	\$1,500.00 per building lot created
2.4	Rowhousing / Townhouses	\$1,000.00 per dwelling unit
	<b>OTHER</b>	
3.1	Zoning Certificate	\$100.00
3.2	Zoning Certificate - Rush	\$125.00
3.3	Work Orders/Local Improvements/Drainage, etc.	\$100.00
3.4	Provision of External Development Review Services	cost of service from third-party billing plus 5% administration fee
3.5	Provision of External Municipal Engineer Services	cost of service from third-party billing plus 5% administration fee
3.6	Provision of External Planning Services	cost of service from third party billing plus 5% administration fee
3.7	Development Charges	Per Development Charge By-Law

## Schedule F - Community Services

Item	Description of Charge	Fee Amount (2026)	Unit
	<b>COMMUNITY CENTRES</b>		
	<b>Bryanston Community Centre: Resident</b>		
1.1	Full Facility Rental - daily rate	\$352.00	/day
1.2	Full Facility Rental - hourly rate (3 hour minimum, 5 hour maximum)	\$57.50	/hour
1.3	Main Hall – daily rate	\$205.50	/day
1.4	Main Hall – hourly rate (3 hour minimum, 5 maximum)	\$40.50	/hour
1.5	Meeting Room – daily rate	\$147.00	/day
1.6	Meeting Room – hourly rate (3 hour minimum, 5 hour maximum)	\$29.00	/hour
1.7	Kitchen – daily rate (8 hour maximum) - Monday to Thursday ONLY	\$115.00	/8 hour max
1.8	Meeting Room & Kitchen – Middlesex Centre based Service Clubs Monday to Thursday	\$115.00	/5 hours
	<b>Bryanston Community Centre: Non-Resident</b>		
2.1	Full Facility Rental - daily rate	\$422.00	/day
2.2	Full Facility Rental - hourly rate (3 hour minimum, 5 hour maximum)	\$69.00	/hour
2.3	Main Hall – daily rate	\$247.00	/day
2.4	Main Hall – hourly rate (3 hour minimum, 5 maximum)	\$49.00	/hour
2.5	Meeting Room – daily rate	\$176.00	/day
2.6	Meeting Room – hourly rate (3 hour minimum, 5 hour maximum)	\$35.00	/hour
2.7	Kitchen – daily rate (8 hour maximum) - Monday to Thursday ONLY	\$138.00	/8 hour max
2.8	Meeting Room & Kitchen – Middlesex Centre based Service Clubs ONLY - Monday to Thursday	\$138.00	/5 hours
	<b>Community Centre - Coldstream, Delaware, Ilderton, Komoka: Resident</b>		
3.1	Full Facility Rental – daily rate	\$528.00	/day
3.2	Full Facility Rental - hourly rate (3 hour minimum, 5 hour maximum)	\$75.00	/hour
3.3	Main Hall Rental – daily rate	\$352.00	/day
3.4	Main Hall – hourly rate (3 hour minimum, 5 hour maximum)	\$46.00	/hour
3.5	Meeting Room Rental – daily rate	\$176.00	/day
3.6	Meeting Room – hourly rate (3 hour minimum, 5 hour maximum)	\$34.50	/hour
3.7	Kitchen – daily rate (8 hour maximum) - Monday to Thursday ONLY	\$115.00	/8 hour max
3.8	Meeting Room & Kitchen – Middlesex Centre based Service Clubs - Monday to Thursday	\$115.00	/5hours

## Schedule F - Community Services

Item	Description of Charge	Fee Amount (2026)	Unit
<b>Community Centre - Coldstream, Delaware, Ilderton, Komoka: Non-Resident</b>			
4.1	Full Facility Rental – daily rate	\$634.00	/day
4.2	Full Facility Rental - hourly rate (3 hour minimum, 5 hour maximum)	\$90.00	/hour
4.3	Main Hall Rental – daily rate	\$422.00	/day
4.4	Main Hall – hourly rate (3 hour minimum, 5 hour maximum)	\$55.00	/hour
4.5	Meeting Room Rental – daily rate	\$211.00	/day
4.6	Meeting Room – hourly rate (3 hour minimum, 5 hour maximum)	\$41.00	/hour
4.7	Kitchen – daily rate (8 hour maximum) - Monday to Thursday ONLY	\$138.00	/8 hour max
4.8	Meeting Room & Kitchen – Middlesex Centre based Service Clubs ONLY - Monday to Thursday	\$138.00	/5hours
<b>Additional Rates:</b>			
5.1	Set-Up /Take Down Fee	\$100.00	/event
5.2	Cleaning Surcharge	\$100.00	/event
5.3	Cleaning Surcharge (Meeting only - under 30 people)	\$25.00	/event
5.4	Excess Cleaning Fee	\$300.00	/event
5.5	Admin Fee (Recreation Programs Only)	\$10.00	/registration
5.6	Admin Fee (all other areas)	\$30.00	
5.7	Municipal Alcohol Monitoring Fee (5 Hour Minimum)	All Direct Costs	/hour
5.8	Municipal Alcohol Monitoring Fee (Middlesex Centre service clubs only)	\$55.00	/event
5.9	SOCAN/RESOUND Fee	\$50.00	/event
5.10	Middlesex Centre Registered Non-Profit Groups: Main Hall or Meeting Room <b>Non-Sports Use</b> - Monday through Friday before 4pm.	\$10.00	/hour
5.11	Middlesex Centre Registered Non-Profit Groups and Middlesex Centre Minor Sports Organizations: Main Hall <b>Sports Use Only - Monday through Friday before 4pm.</b>	\$15.00	/hour
5.12	Middlesex Centre Registered Non-Profit Groups and Middlesex Centre Minor Sports Organizations: Main Hall <b>Sports Use Only - Monday through Friday after 4pm.</b>	\$30.00	/hour
5.13	Stage Rental	\$100.00	/day
5.14	Stereo System Rental	\$25.00	/day

## Schedule F - Community Services

Item	Description of Charge	Fee Amount (2026)	Unit
	<b>PARKS</b>		
	<b>Weldon Park, Heritage Park, Komoka, Denfield Pavilions:</b>		
6.1	Resident (up to 60 people)	\$66.00	/day
6.2	Non-Resident (up to 60 people)	\$350.00	/day
	<b>Poplar Hill Pavilion:</b>		
7.1	Resident (up to 100 people)	\$165.00	/day
7.2	Non-resident (up to 100 people)	\$1,400.00	/day
7.3	Resident - Add kitchen	\$55.00	/day
7.4	Non-Resident - Add kitchen	\$140.00	/day
	<b>Delaware Park:</b>		
8.1	Delaware Outdoor Rink	\$27.50	/hour
8.2	Delaware Outdoor Rink - Commercial	\$38.50	/hour
	<b>Additional Rates:</b>		
9.1	Cleaning Surcharge	\$100.00	/event
9.2	Cleaning Surcharge (Meeting only - under 30 people)	\$25.00	/event
9.3	Excess Cleaning Fee	\$300.00	/event
	<b>SEASONAL BASEBALL / SOCCER</b>		
10.1	Adult Teams - Per Diamond/Per Season (1 booking per week - maximum 17 weeks)	\$600.00	/team
10.2	Field Lighting Surcharge – Seasonal	\$100.00	/season
10.3	Tournament Rate (3 days maximum)	\$444.00 plus cost of field rental	/host team
10.4	Baseball/Soccer Minor Sports User Fees (per registered player per season)	\$40.00	/player
	<b>Baseball Fields</b>		
11.1	Baseball Fields Class A - Delaware Municipal Park (1 lit diamond) - Heritage Park (1 lit hardball diamond) - Komoka Park (2 lit diamonds) - Denfield (1 lit diamond) - Poplar Hill Park (2 lit diamonds) - Weldon Park (1 lit diamond) - Byranston School Property (1 lit diamond)	\$49.50	/2hours
11.2	Field Lighting Surcharge	\$15.00	/2hours
11.3	Baseball Fields Class B - Delaware Lions Park (1 diamond) - Heritage Park (1 minor diamond)	\$38.50	/2hours
11.4	Baseball Fields Class C - Heritage Park (1 minor diamond) - Weldon Park (1 minor diamond) - Westbrook Park (1 diamond) - Komoka (1 small diamond)	\$27.50	/2hours
11.5	Commercial Rate - Baseball Fields Class A, B or C	\$55.00	/2hour

## Schedule F - Community Services

Item	Description of Charge	Fee Amount (2026)	Unit
	<b>Soccer Fields</b>		
12.1	Soccer Fields Class A - Deerhaven Optimist (2 full fields) - Komoka Park (1 full field - back) - Lions Park (1 full field) - Meadowcreek Park (2 full fields) - Pleasant Park (1 full field) - Westbrook Park (1 intermediate field)	\$44.00	/2hours
12.2	Soccer Fields Class B - Bryanston School Property (1 full field) - Komoka Park (1 intermediate field – front) - Lions Park (2 intermediate fields)	\$38.50	/2hours
12.3	Commercial Rate - Soccer Fields Class A or B	\$55.00	/2hour
	<b>ARENAS / ICE TIME</b>		
13.1	<b>Prime Time Rate</b>		
	January 1, 2026 – March 31, 2026 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm - All Day: March Break, PA Days, Statutory Holidays, July & August - For-profit groups who book 100 Hours or more annually	\$204.00	/hour
	April 1, 2026 – December 31, 2026 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00pm - All Day: PA Days, Statutory Holidays, July & August - For-profit groups who book 100 Hours or more annually	\$208.00	/hour
13.2	<b>Non-Prime Time Rate - Komoka Wellness Centre</b>		
	Jan 1, 2026 - March 31, 2026 - Mon to Fri 6:00 am to 4:00 pm, 11:00 pm to 12:00 am - Sat & Sun 6:00 am to 8:00 am, 11:00 pm to 12:00 am - Excluding March Break, PA Days, Statutory Holidays & July - August - For-profit groups who book 100 Hours or more annually	\$116.00	/hour
	April 1, 2026 - December 31, 2026 - Ilderton: Mon to Fri 6:00 am to 9:00 am, 11:00 am to 12:00 pm - Komoka: Mon to Fri 6:00 am to 4:00 pm, 11:00 pm to 12:00 am - Ilderton & Komoka: Sat & Sun 6:00 am to 8:00 am, 11:00 pm to 12:00 am - Excluding PA Days, Statutory Holidays, July & August - For-profit groups who book 100 Hours or more annually	\$118.00	/hour



## Schedule F - Community Services

Item	Description of Charge	Fee Amount (2026)	Unit
13.3	<b>Non-Prime Time Rate - Ilderton Arena</b>		
	January 1, 2026 - December 31, 2026 - Mon to Fri 9:00 am to 4:00 pm - Excluding Statutory Holidays, July & August	\$76.00	/hour
13.4	<b>Last Minute Ice - Prime Time Rate</b> <i>(available ice 24 hrs. from the time of booking)</i>		
	January 1, 2026 - December 31, 2026 - Mon to Fri after 4:00 pm - Sat & Sun 8:00 am to 11:00 pm - Excluding Statutory Holidays, July & August	\$124.00	/hour
13.5	<b>Last Minute Ice - Non-Prime-Time Rate</b> <i>(available ice 24 hrs. from the time of booking)</i>		
	January 1, 2026 - December 31, 2026 - Mon to Fri 9:00 am to 4:00 pm - Excluding Statutory Holidays, July & August	\$76.00	/hour
13.6	<b>Stat Holiday Ice Rate (All Day)</b>		
	January 1, 2026 - December 31, 2026	\$237.00	/hour
13.7	<b>Minor Sports Rate (Prime Time)</b>		
	January 1, 2026 – March 31, 2026 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm - Excluding July - August & Statutory Holidays	\$174.00	/hour
	April 1, 2026 – December 31, 2026 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm - Excluding July - August & Statutory Holidays	\$177.00	/hour
	<b>Commercial (For-Profit) Rentals</b>		
14.1	<b>Prime Time Rate</b>		
	January 1, 2026 - March 31, 2026 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm - All Day: Statutory Holidays, July & August - For-profit groups who book less than 100 hrs. year	\$232.00	/hour
	April 1, 2026 - December 31, 2026 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm - All Day: Statutory Holidays, July & August - For-profit groups who book less than 100 hrs. year	\$237.00	/hour

## Schedule F - Community Services

Item	Description of Charge	Fee Amount (2026)	Unit
14.2	<b>Non-Prime Time Rate</b>		
	January 1, 2026 - March 31, 2026 - Mon to Fri 6:00 am to 4:00 pm, 11:00 pm to 12:00 am - Sat & Sun 6:00 am to 8:00 am, 11:00 pm to 12:00 am - Excludes Statutory Holidays and July & August - For-profit groups who book less than 100 hrs. year	\$135.00	/hour
	April 1, 2026 - December 31, 2026 - Mon to Fri 6:00 am to 4:00 pm, 11:00 pm to 12:00 am - Sat & Sun 6:00 am to 8:00 am, 11:00 pm to 12:00 am - Excludes Statutory Holidays and July & August - For profit groups who book less than 100 hrs. year	\$138.00	/hour
14.3	<b>Last Minute Ice - Prime Time Rate</b> (available ice 24 hrs. from the time of booking)		
	January 1, 2026 - December 31, 2026 - Mon to Fri after 4:00 pm - Sat & Sun 8:00 am to 11:00 pm - Excluding Statutory Holidays, July & August	\$142.00	/hour
14.4	<b>Last Minute Ice - Non-Prime-Time Rate</b> (available ice 24 hrs. from the time of booking)		
	January 1, 2026 - December 31, 2026 - Mon to Fri 9:00 am to 3:00 pm - Excluding Statutory Holidays, July & August	\$88.00	/hour
	<b>PUBLIC SKATING</b>		
15.1	Public Skate	\$4.42	/person
15.2	Adult & Pre-School Skate (child in stroller for free)	\$4.42	/person
15.3	Adult Skate	\$4.42	/person
15.4	Senior Skate 55+	\$3.54	/person
15.5	Adult & Pre-School Shinny Hockey	\$5.31	/person
15.6	Adult Shinny Hockey	\$5.31	/person
15.7	Adult & Child Shinny Hockey	\$5.31	/person
15.8	Figure Skating Day Ice	\$5.31	/person
15.9	Discount Card, 20 Skates, Senior	\$63.72	/card
15.10	Discount Card, 20 Skates, Child & Adult	\$79.65	/card

## Schedule F - Community Services

Item	Description of Charge	Fee Amount (2026)	Unit
	<b>ILDERTON ARENA ONLY</b>		
16.1	Office Space & Storage (including one meeting per month)	\$1,200.00	/year
16.2	Arena Floor	\$650.00	
16.3	Curling Floor	\$530.00	
16.4	Cleaning Surcharge	\$120.00	
	<b>Advertising Costs:</b>		
17.1	Dasher Board 30" X 96"	\$343.00 plus sign cost	/year
17.2	Wall Sign 36" X 84"	\$300.00 plus sign cost	/year
17.3	Ice Resurfacer (4 sections)	\$250.00-\$1,000.00 plus sign and installation cost	/year
17.4	Ice Resurfacer Fully Wrapped	\$2,000.00 plus sign and installation cost	/year
17.5	Ice Logos	\$428.00 plus logo cost	/year
17.6	Dasher Board Red/Blue Lines	\$306.00 plus logo cost	/year
	<b>WELLNESS CENTRE ONLY</b>		
18.1	Office Space & Storage	\$1,200.00 annually	/year
18.2	London Life Multi-Purpose Room (3 hour minimum booking for special events such as birthday parties, showers, anniversaries etc.)	Kitchen - \$20.00	/hour
		Room A - \$20.00	/hour
		Room B - \$20.00	/hour
		Room C - \$20.00	/hour
18.3	London Life Multi-Purpose Room Daily Rate (9/hour max)	\$352.00	/9 hours
18.4	Library Program Room	\$62.00	/hour
	<b>Advertising Costs:</b>		
19.1	Wall Sign 36" X 84" – Coors Light Pad	\$300.00 plus sign cost	/year
19.2	Dasher Board Red/Blue Lines – Coors Light Pad	\$306.00 plus sign cost	/year
19.3	Dasher Board Red/Blue Lines – Canadian Pad	\$306.00 plus sign cost	/year
19.4	Dasher Board 30" X 96" – Coors Light Pad	\$343.00 plus logo cost	/year
19.5	Dasher Board 30" X 96" – Canadian Pad	\$428.00 plus logo cost	/year
19.6	Ice Resurfacer (4 sections)	\$250.00 – \$1,000.00 plus sign & installation cost	/year
19.7	Ice Resurfacer – Fully Wrapped	\$2,500.00 plus sign and installation cost	/year
19.8	Ice Logos – Coors Light Pad	\$428.00 plus logo cost	/year
19.9	Ice Logos – Canadian Pad	\$643.00 plus logo cost	/year
19.10	Wall Sign 36" X 84" – Canadian Pad	\$300.00 plus sign cost	/year
19.11	Clock Signage - Canadian Pad	\$2,500.00 plus sign cost	/5 years

## Schedule F - Community Services

Item	Description of Charge	Fee Amount (2026)	Unit
	<b>SPONSORSHIPS</b>		
20.1	Public Skating Sponsorship	\$150.00	/hour
	<b>PROVISION OF HOURLY MUNICIPAL EQUIPMENT &amp; STAFF SERVICES</b>		
21.1	See schedule D, Public Works & Engineering, for equipment rates. In addition, staff recovery wages are charged - see Schedule A.		
	<b>RECREATIONAL PROGRAMMING</b>		
	<b>Service Area: Children/Teens</b>		
22.1	Category A - General Interest	\$8.00	/per class
22.2	Category B - Specialized	\$11.00	/per class
22.3	Category C - Highly Specialized	\$14.00	/per class
	<b>Service Area: Adults</b>		
22.4	Category A - General Interest	\$8.00	/per class
22.5	Category B - Specialized	\$11.00	/per class
22.6	Category C - Highly Specialized	\$14.00	/per class
	<b>Service Area: Older Adults (55+)</b>		
22.7	Category A - General Interest	\$6.00	/per class
22.8	Category B - Specialized	\$8.00	/per class
22.9	Category C - Highly Specialized	\$10.00	/per class
22.10	Category D - Workshops	\$20.00	/workshop
	<b>COMMEMORATIVE TREE &amp; BENCH PROGRAM</b>		
23.1	Commemorative Tree approximately 50 mm diameter at breast height (DBH) with engraved flagstone marker	\$900.00	
23.2	Commemorative Bench including plaque	\$3,000.00	
	<b>PARKING</b>		
24.1	Weekday Hourly Rate (Weldon Park)	\$3.00	/per hour
24.2	Weekday Daily Rate (Weldon Park)	\$20.00	/per day
24.3	Weekend Hourly Rate (Weldon Park)	\$5.00	/per hour
24.4	Weekend Daily Rate (Weldon Park)	\$30.00	/per day
24.5	Parking Lot Rental (Komoka Wellness Centre - staff approval/rental contract required)	\$250.00	/per day/upon staff approval