



## NOTICE OF APPLICATION AND PUBLIC MEETING

pursuant to Section 45  
of the *Planning Act*, R.S.O. 1990, as amended

### APPLICATION FOR MINOR VARIANCE (A-12-2025)

**Owner:** Jennifer Henderson  
**Location:** 9800 Oxbow Drive  
**Roll No:** 393900002033202

#### Public Meeting

The Municipality is seeking input on a development application within 60 metres of your property. An application for a minor variance has been submitted by the applicant and will be heard before the Committee of Adjustment:

**Date:** July 16, 2025

**Time:** 3:30 p.m.

**Place:** This will be a hybrid in-person/virtual meeting broadcasted on the Municipality's YouTube Channel. Details around how to view the meeting can be found below, and on the Municipality's website at [middlesexcentre.on.ca/council-meetings](https://middlesexcentre.on.ca/council-meetings)

**Planner:** Marion-Frances Ramos Cabral, 519-930-1006 or by email [mcabral@middlesex.ca](mailto:mcabral@middlesex.ca).

#### Purpose and Effect of the Application

The purpose of the application is to seek relief from the Municipality of Middlesex Centre Zoning Bylaw 2005-005 with respect to lot coverage for an accessory building. The minor variance would facilitate the construction of a detached 95 m<sup>2</sup> (1,022 ft<sup>2</sup>) garage.

#### Proposal Summary

Zoning Regulation	Requirements	Relief Requested
Section 4.1 b) (iv) Maximum Gross Floor Area	The lesser of 110 m <sup>2</sup> (1, 184 ft <sup>2</sup> ) or 3% lot coverage	Total maximum lot coverage of 301 m <sup>2</sup> (3, 240 ft <sup>2</sup> ), or an increase of 191 m <sup>2</sup> (2, 056 ft <sup>2</sup> )
Section 4.1 c) (ii) Maximum Height	6.5 m (21.3 ft)	7.32 m (24 ft)

## **How to Participate and/or Provide Feedback on the Application**

If you have questions about the application, we encourage you to contact the Planner directly in advance of the meeting as they may be able to answer your questions. There are several ways to participate in the public meeting and/or submit feedback on the application:

- 1) **VIEW THE MEETING** live, virtually on the Municipal YouTube Channel at <https://www.youtube.com/c/MunicipalityofMiddlesexCentre>. No pre-registration is required.
- 2) **SUBMIT WRITTEN COMMENTS** to the Municipal Clerk at [clerk@middlesexcentre.ca](mailto:clerk@middlesexcentre.ca). Comments will form part of the public record and will be circulated to the Committee of Adjustment and staff. Please be aware that if you are submitting correspondence to the Municipality of Middlesex Centre regarding this application, your name, contact information, and communications may become party of the public record that will be available to the general public, pursuant to the *Planning Act* and the *Municipal Freedom of Information and Protection and Privacy Act*.
- 3) **SPEAK TO COMMITTEE** remotely by pre-registering with the Clerk by emailing [clerk@middlesexcentre.ca](mailto:clerk@middlesexcentre.ca). Upon receipt of your email, you will receive a reply with instructions for obtaining your unique Zoom link in order to participate in the Public Meeting.
- 4) **ATTEND THE MEETING IN PERSON** at the Middlesex Centre Municipal Office (10227 Ilderton Rd). Any members of the public who wish to speak to an application will be given the opportunity to do so.

## **How to Stay Informed**

If you wish to be notified of the decision of the Committee of Adjustment of the Municipality of Middlesex Centre regarding the proposed application, you must make a written request to the Clerk by mail at 10227 Ilderton Rd, Ilderton, ON, N0M 2A0, or by email at [clerk@middlesexcentre.ca](mailto:clerk@middlesexcentre.ca). For more information about this application, including information about appeal rights, please contact the County Planner Marion-Frances Ramos Cabral for the Municipality of Middlesex Centre at 519-930-1006 or by email [mcabral@middlesex.ca](mailto:mcabral@middlesex.ca).

## **Information on Appeals**

Section 45 (12) of the *Planning Act* identifies who is eligible to appeal the decision of the Committee to the Ontario Land Tribunal. If a person or public body has the ability to appeal the decision of the Committee in respect of the proposed consent to the Ontario Land Tribunal but does not make written submissions to the Committee before it gives or refuses to give a provisional consent, the Tribunal may dismiss the appeal.

## **Other Planning Act Applications:**

None.

If you are aware of any persons affected by this application who have not received a copy of this notice, it would be appreciated if you would so advise them.

DATED at the Municipality of Middlesex Centre this 26<sup>th</sup> day of June, 2025.

### Location Map

