

Affordable Access to Recreation Program Application

Each eligible member of your household on your application will receive a recreation program credit of \$300, which is valid for one year. You may apply for and receive the credit once per year. The program is available to Middlesex Centre residents only, and proof of eligibility is required.

Main Applicant Information:

First Name: _____ Last Name: _____

Birth Date (yyyy/mm/dd): _____

Email: _____

Phone: _____ Alternate Phone: _____

Street Address & Unit Number: _____

City: _____ Postal Code: _____

All the eligible people in your household:

First Name	Last Name	Birth Date (yyyy/mm/dd)

Proof of Eligibility

You will be asked to show your eligibility for this program. See the next page for documents that may be required.

Certification

I, the undersigned, certify the information set forth in this application is true and complete to the best of my knowledge. I understand that it is my obligation to update my account if any changes occur in my family's financial situation. I understand that this updated information may terminate my eligibility for the program. I understand that any falsified statements on this application or inability to provide documentation upon request can result in termination of any financial assistance granted by the Municipality of Middlesex Centre. I also understand that I may be contacted by email/post mail to provide feedback during participation in the fee assistance program.

Signature: _____ Date: _____

Personal information on this form is collected under the authority of the Municipal Act, S. O. 2001, c.25 and will be used for the purpose of program registration administration. Questions about this collection may be directed to the Clerk of the Municipality of Middlesex Centre.

Please see the next page for information on submitting your application.

Submitting your Application

Please download and complete this form.

You may drop the form off in-person at the Komoka Wellness Centre, located at 1 Tunks Lane. No appointments are necessary. Applications can only be accepted during regular business hours when our customer service desk is open. Please call or visit the website to confirm our customer service desk hours (519-601-8022 or middlesexcentre.ca/kwc).

You can also request a virtual review meeting by emailing recreation@middlesexcentre.ca. Staff will respond within two business days. Accommodations for in-person meetings may be considered, as required. Virtual review meetings take approximately 15 minutes. Applicants must have copies of their eligibility documentation at the meeting.

Do not email confidential information and/or personal identification to staff.

THIS SECTION TO BE COMPLETED BY MIDDLESEX CENTRE STAFF

Proof of Eligibility

Applications must provide one or more of the following documents for all adults applying for the program, as well as documents showing legal responsibility of children. All documents must be current and verified by two Middlesex Centre staff members, at least one of whom must be a full-time employee.

Documents must show:

- Proof of residency
- Proof of income – To be eligible, the total net individual or combined family income must be below the current Low Income Cut Off (LICO) as stated by Statistics Canada
- Proof of legal responsibility for children

Document Provided	Date of Document
Notice of Assessment	
Canada Child Tax Benefit Notice	
Proof of Permanent Residency / CUAET	
Refugee Protection Claimant	
Other:	
Other:	

Staff Verification:

- 1) Print Name: _____ Initial: _____
- 2) Print Name: _____ Initial: _____