



This application must be accompanied by three (3) copies of a grading plan, certified by a Professional Engineer, depicting existing and proposed elevations on the subject property, together with details of any easements affecting the land and the existing elevations of surrounding properties. The locations of existing buildings, structures, driveways and walkways must also be shown. The Professional Engineer preparing the grading plan must submit an accompanying letter certifying that the proposed grades will provide for proper surface drainage without any adverse impact to the existing drainage patterns in the area, adjacent properties or adjacent roadways.

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**Owner's Signature**

**Date**

\_\_\_\_\_

\_\_\_\_\_

**Agent's Signature (if applicable)**

**Date**

\_\_\_\_\_

\_\_\_\_\_

**Public Works and Engineering Staff Approval**

**Date**

**Conditions of Approval:**

**This Approval Shall be Valid Until:** \_\_\_\_\_