



**MIDDLESEX OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT DE MIDDLESEX
DE LA POLICE PROVINCIALE**

**MIDDLESEX OPP DETACHMENT
DÉTACHEMENT DE MIDDLESEX DE LA POLICE PROVINCIALE**

Middlesex OPP Detachment Board

Meeting Minutes

November 26, 2025 – 2:00 p.m.

Council Chamber – Middlesex Centre Municipal Office

10227 Ilderton Road, Coldstream, Ontario

Members Present: John Brennan, Chair (Middlesex Centre); Sue Clarke, Vice Chair (Adelaide Metcalfe, Southwest Middlesex, Newbury); Michelle Smibert (Thames Centre); Bill Irwin (North Middlesex, Lucan Biddulph); Murray Faulkner (Community Representative); Marigay Wilkins (Community Representative); Jim Maudsley (Provincial Appointee)

Others Present: Davide Barnabi, Interim Detachment Commander; Constable Jeff Hare (OPP); Jennifer Mann (OPP); Brianna Hammer-Keidel (Municipal Clerk & Board Secretary – Middlesex Centre); Sean Miller (Financial Analyst – Middlesex Centre); Tiffany Farrell (Acting CAO – Middlesex Centre); Morgan Calvert (CAO – Adelaide Metcalfe)

1. Call to Order

Chair Brennan calls the meeting to order at 2:04 p.m.

2. Declaration(s) of Conflict of Interest

None declared.

3. Community Representative and Council Representative Appointments

- a. Appointment from North Middlesex and Lucan Biddulph – Councillor Bill Irwin

Moved by Member Smibert

Seconded by Member Clarke

THAT the appointment of Councillor Bill Irwin representing the municipalities of North Middlesex and Lucan Biddulph on the Middlesex OPP Detachment Board be received.

Carried.

- b. Community Representative Letter of Interest – Marigay Wilkins

Moved by Member Maudsley

Seconded by Member Faulkner

THAT Marigay Wilkins be appointed as a Community Representative to the Middlesex OPP Detachment Board for the remainder of the 2022-2026 term ending November 14, 2026.

Carried.

4. Administration of the Oath of Office

Incoming Members Irwin and Wilkins complete the Affirmation of Office for members of police service boards, O.P.P. Detachment boards, and First Nation O.P.P. boards, in accordance with O. Reg. 416/23.

5. Approval of Minutes

- a. Minutes of the August 27, 2025 Middlesex OPP Detachment Board Meeting

Moved by Member Smibert

Seconded by Member Maudsley

THAT the minutes of the August 27, 2025 Middlesex OPP Detachment Board be approved as written.

Carried.

6. Presentations

- a. OPP Community Engagement

PC Jeff Hare, Media Relations and Community Engagement Officer, presents a proposal for community engagement initiatives and requests financial support from the Detachment Board.

Moved by Member Maudsley

Seconded by Member Faulkner

THAT the board policies be amended to include funding considerations for community engagement and professional development opportunities at the discretion of the board.

Carried.

Moved by Member Smibert

Seconded by Member Clarke

THAT the Middlesex OPP Detachment Board provide funding for Officer Hare to attend the Committee of Youth Officers for the Province of Ontario conference in Niagara Falls, ON, at an expense of \$950.

Carried.

7. OPP Detachment Commander Update

Davide Barnabi, Interim Detachment Commander, provides an activity report.

Moved by Member Maudsley

Seconded by Member Faulkner

THAT the November 2025 OPP Detachment Board Report from Interim Detachment Commander Barnabi be received for information.

Carried.

8. Reports to the Board

a. Engagement with Middlesex County Engineering

The Board Secretary reports that County Engineering is happy to work with the OPP and facilitate even greater communication when road closures occur and when new road designs are considered.

b. 2025 Budget to Actual

The Middlesex Centre Financial Analyst presents the 2025 Budget to Actuals to the Board.

9. 2026 Board Budget Discussion

Moved by Member Irwin

Seconded by Member Clarke

THAT the 2026 draft budget for the administration of the Middlesex OPP Detachment Board be approved with the following amendments:

- THAT the 2026 OAPSB Membership Renewal be updated to \$4,900;
- THAT the Board Administration budget line be increased to \$8,000;
- THAT the Board Conference budget line be increased to \$8,000.

Carried.

Moved by Member Maudsley

Seconded by Member Wilkins

THAT the board resume payment of per diems for its OAPSB representative at the following rates:

- 25% of the per diem for a meeting of 30 minutes or less;
- 50% of the per diem for meetings of 30-90 minutes;
- 100% of the per diem for meetings exceeding 90 minutes;

AND FURTHER THAT the representative to the OAPSB and Zone 6 report back to the board regarding meeting proceedings.

Carried.

10. Correspondence

- a. Solicitor General – Funding Announcement re: Mobile Crisis Response Team
- b. MPP Steve Pinsonneault - Funding Announcement re: Mobile Crisis Response Team

Moved by Member Smibert

Seconded by Member Clarke

THAT the correspondence items regarding funding for the Mobile Crisis Response Team be received for information.

Carried.

11. New Business

a. 2026 Meeting Dates

With the municipal election taking place in October 2026, all meetings will occur prior to the end of the current term of the Council. The board will reconvene after the 2026-2030 term of Council commences and board appointments are completed.

Moved by Member Smibert

Seconded by Member Clarke

THAT: the Middlesex OPP Detachment Board approve a schedule of meetings for 2026 as follows:

- Wednesday, January 21 @ 2:00 p.m.
(rescheduled to Thursday, February 12 @ 2:00 p.m. due to inclement weather)
- Wednesday, March 18 @ 2:00 p.m.
- Wednesday, June 24 @ 2:00 p.m.
- Wednesday, September 23 @ 2:00 p.m.

Carried.

12. Adjournment

Moved by Member Maudsley

Seconded by Member Wilkins

THAT the November 26, 2025 meeting of the Middlesex County OPP Detachment Board adjourn at 4:38 p.m.

Carried.