



**MIDDLESEX OPP DETACHMENT BOARD  
CONSEIL DU DÉTACHEMENT DE MIDDLESEX  
DE LA POLICE PROVINCIALE**

**MIDDLESEX OPP DETACHMENT  
DÉTACHEMENT DE MIDDLESEX DE LA POLICE PROVINCIALE**

**Middlesex OPP Detachment Board**

**Meeting Minutes**

**August 27, 2025 - 2:00 p.m.**

**Council Chamber - Middlesex Centre Municipal Office**

**10227 Ilderton Road, Coldstream, Ontario**

Members Present: John Brennan, Chair (Middlesex Centre), Sue Clarke, Vice Chair (Adelaide Metcalfe, Southwest Middlesex, Newbury), Michelle Smibert (Thames Centre), Jim Maudsley (Provincial Appointee), Murray Faulkner (Community Representative), Davide Barnabi (Interim OPP Detachment Commander)

Staff Present: Michael Di Lullo (CAO - Middlesex Centre), Morgan Calvert (CAO - Adelaide Metcalfe), Carolyn Tripp (CAO - North Middlesex), Sean Miller (Financial Analyst - Middlesex Centre), Brianna Hammer-Keidel (Municipal Clerk - Middlesex Centre)

**1. Call to Order**

Chair Brennan calls the meeting to order at 2:00 p.m.

**2. Declaration of Conflict of Interest**

None declared.

**3. Administration of Affirmation of Office**

All board members present complete the Affirmation of Office for members of police service boards, O.P.P. detachment boards, and First Nation O.P.P. boards, in accordance with O. Reg. 416/23.

**4. Approval of Minutes**

4.1 Minutes of the May 28, 2025 Middlesex OPP Detachment Board Meeting

Moved by Member Faulkner  
Seconded by Member Clarke  
THAT the May 28, 2025 minutes of the Middlesex OPP Detachment Board meeting be approved.  
**Carried.**

## **5. OPP Detachment Commander Update**

Davide Barnabi, Interim Detachment Commander, provides a detachment activity report and responds to questions from members.

Moved by Member Faulkner  
Seconded by Member Maudsley  
THAT the Board advise Middlesex County that the OPP should be notified of road design changes and consult on engineering issues. Carried. (*Secretary to communicate to County.*)  
**Carried.**

Moved by Member Clarke  
Seconded by Member Smibert  
THAT the Middlesex OPP Detachment Board receives the activity report from Davide Barnabi, Interim Detachment Commander, for information.  
**Carried.**

## **6. Review of Proposed Board Policies**

### **6.1 Diversity, Equity, and Inclusion Policy**

Moved by Member Smibert  
Seconded by Member Faulkner  
THAT the Middlesex OPP Detachment Board adopts the Diversity, Equity, and Inclusion Policy as presented.  
**Carried.**

### **6.2 Remuneration and Expense Policy**

Moved by Member Clarke  
Seconded by Member Smibert  
THAT the Middlesex OPP Detachment Board adopts the Remuneration and Expense Policy as presented.  
**Carried.**

### 6.3 Board Rules & Procedures

Moved by Member Faulkner

Seconded by Member Clarke

THAT the Middlesex OPP Detachment Board adopts the Board Rules and Procedures as presented.

**Carried.**

### 6.4 Terms of Reference (Amended)

Moved by Member Smibert

Seconded by Member Faulkner

THAT the Middlesex OPP Detachment Board adopts the amended Terms of Reference as presented.

**Carried.**

Moved by Member Faulkner

Seconded by Member Clarke

THAT the Middlesex OPP Detachment Board appoints Brianna Hammer-Keidel, Municipality of Middlesex Centre, as Board Secretary.

**Carried.**

Moved by Member Faulkner

Seconded by Member Smibert

THAT the Middlesex OPP Detachment Board appoints the Municipality of Middlesex Centre as the municipality administering the financial management of the board.

**Carried.**

## 7. Reports to the Board

### 7.1 Member Activity Report – Member Maudsley

Moved by Member Faulkner

Seconded by Member Clarke

THAT the member activity report from Member Maudsley be received for information.

**Carried.**

### 7.2 Approval of 2024 and 2025 Expenses

Moved by Member Clarke

Seconded by Member Smibert

THAT the expenses submitted by Member Maudsley and Member Clarke for Q4 2024 and Q 1-3 2025 be approved;

AND THAT the 2024 claimed expenses be paid and recorded within the 2025 budget.

**Carried.**

### 7.3 2026 Budget Discussion

Members received information about the OAPSB 2026 Insurance Program. Members generally agreed to halt reimbursement for expenses related association appointments and meeting attendance until vacancies on the board are filled, at which time they may be reconsidered as part of the 2026 budget.

Moved by Member Faulkner

Seconded by Member Clarke

THAT the Middlesex OPP Detachment Board grant pre-budget approval for the OAPSB 2026 Insurance Program.

**Carried.**

## 8. Correspondence

8.1 Middlesex OPP Detachment - 2024 Annual Report

8.2 Inspectorate General of Policing – Memo #6: Release of the Inspector General of Policing 2024 Annual Report

8.3 Grey Bruce OPP Detachment Board – Appeal to the Ministry of the Solicitor General for Reinstatement of Funding

8.4 Ministry of the Solicitor General – Notification of Provincial Appointee to the Middlesex OPP Detachment Board (Jim Maudsley)

Moved by Member Smibert

Seconded by Member Faulkner

THAT the Middlesex OPP Detachment Board receives correspondence items 8.1 through 8.4 for information.

**Carried.**

Moved by Member Clarke

Seconded by Member Faulkner

THAT the Middlesex OPP Detachment Board supports the resolution made by the Grey Bruce OPP Detachment Board regarding its Appeal to the Ministry of the Solicitor General for Reinstatement of Provincial Funding.

**Carried.**

## **9. New Business**

### **9.1 Recruitment of Community Representative & Additional Board Vacancy**

Members are informed that Member Maudsley is now the Provincial Appointee to the Board, creating a vacancy for a Community Representative. Member Hodgins, the Council member representing Lucan Biddulph and North Middlesex, has resigned, creating a vacancy for that position.

North Middlesex and Lucan Biddulph are coordinating a new Council representative. Members support the appointment of Marigay Wilkins as Community Representative to conclude the final year of the term and to strengthen representation on the Board from the southwestern portion of the Detachment's service area.

### **9.2 Update on Police School Resource Program (Detachment Commander)**

The Detachment Commander provided an update as part of their activity report.

## **10. Adjournment**

Moved by Member Maudsley

Seconded by Member Smibert

THAT the August 27, 2025 meeting of the Middlesex OPP Detachment Board adjourn at 3:22 p.m.

**Carried.**

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**John Brennan, Chair**

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**Brianna Hammer-Keidel, Board Secretary**